



# Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

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## Regional Resource Management Solution (RRMS)

Our Program and partners continue to examine solutions that will allow us to close existing gaps in regional interoperability. This month, FEMA and the DHS Science and Technology (S&T) Directorate held a meeting at 26 Federal Plaza to discuss how DHS and FEMA can support the Region's data sharing needs. This included a technical discussion facilitated by DHS S&T, where Larry Skelly (Program Manager for the UICDS Project) and Mark Lucero (Engineering Chief for the IPAWS Program) discussed questions, concerns and suggestions with members of the RIMS planning team.

In addition, FEMA Region II facilitated a meet-and-greet to discuss RCPT and FEMA initiatives, including presentations on FEMA's SAVER2 platform, FEMA's resource management doctrine, and presentations on the RCPT's Virtual Regional Operations Center (VROC), Catastrophic Incident Executive Playbook (CAT-EX), and RRMS efforts. We hope that this meeting will mark the beginning of a series of efforts by subject matter experts and stakeholders to find solutions to support the Region's data-sharing needs. Please contact Alexander Marks if you are interested in joining the RIMS planning team.



Alexander Marks speaking at FEMA Region II's *Common Operating Picture and Resource Request Initiatives and Technologies Meet-and-Greet*

## Regional Asset Database Project (RADP)

Good news! The *RADP Strategy Document* has been reviewed and approved by the Program management. We would like to thank all RADP planning team members and planning partners from throughout the Region for dedicating their time and effort to this project.

The original goal and objectives for the RADP are now complete. Findings from the project will transition into the next phase of the resource request management effort – data exchange and interoperability. RADP planning team members are encouraged to join the Regional Information Management Solution (RIMS) planning team, which is looking to define a path towards a solution for standards adoption, capabilities enhancements for the Region's existing systems, the use of a common platform for facilitating information exchange, and governance documentation to support sustainability of data exchange.

## Concept of Operations (CONOPS)

### Intermodal Infrastructure Reports: Waterway

Site evaluations are nearing completion at waterway facilities across the Region. An updated draft is expected from the vendor this month and will be reviewed by the Logistics Program Team. To receive a list of evaluation sites, or for additional information, please contact Jim Penta.

### Private Sector

The first draft of our *Strategy for Private Sector Integration* will be reviewed with the CONOPS planning team during the next planning team meeting scheduled for August. Recent discussions have also taken place with representatives from FEMA Regions I, II, and III regarding private sector integration strategies across the Region. A final draft is scheduled to be released to our planning partners this fall.

The next **CONOPS planning team meeting is scheduled for Tuesday, August 16th at 1100.**

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing, and training efforts began.

The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

## Area Logistics Emergency Response Team (ALERT)

The ALERT concept has been presented to the RCPT and is ready for the next phase of development, including training and implementation. Before moving into the training and implementation phase, we must first develop the *Logistics Center (LC) Plan*. Members of the ALERT planning team, as well as any other interested planning partners, are invited to join the LC planning team to help design the appropriate processes and place where ALERT members will work. Once the *LC Plan* is well under way, ALERT training development can begin in earnest in 2012.

### Logistics Center (LC)

**The LC planning team will kick off on August 10th.** Many members of the ALERT planning team have been asked to join the LC planning team to assist with the development of both the process and physical set up of the LC where ALERT members would work. During a catastrophe, local emergency operations centers (EOCs) will experience a sharp increase in the volume of resource requests that can quickly overwhelm the staff on-hand. An LC allows EOCs to expand their logistics sections to support this increase in resource requests and additional personnel needs during a catastrophe.

### Commodity Point of Distribution (C-POD)

Individual planning team member feedback and comments on the last draft of the *C-POD Plan* are being incorporated into the document. On July 27th, the planning team will meet to review and discuss the final draft of the plan. The following planning team meeting will be held on **August 31st at 1400.**

### Website

The Regional Logistics Program (RLP) Website is nearly complete! The RLP Website is a one-of-a-kind informational portal for emergency managers and logisticians, where users can access valuable information on disaster logistics. The website is currently being tested for stability, unanticipated interactions with existing systems, security integrity, and functional verification. **The website is scheduled to go live in August.**

### Functional Needs

This month the Program Lead participated in a functional needs advisory meeting to continue integrating planning efforts with organizations that provide services to people with functional needs. Recent discussions have focused on the specifics of sourcing durable medical equipment during an incident. A draft of the Program's functional needs integration strategy will be presented during **the next CONOPS planning team meeting scheduled for August 16th at 1100.** If you are knowledgeable about functional access issues and how they relate to logistics planning or best practices and can assist in developing this component for our planning teams, please contact Jim Penta.

### Staging Area/Receiving and Distribution Center

A final push is underway to complete the first draft of the *RDC Field Operations Guide (FOG)* by the end of August 2011. During the last conference call, planners discussed planning team feedback on the roles, communication needs, and planning process involved with several key positions within the RDC Operations, Planning, and Logistics Sections. As the draft nears completion, members of the planning team will be contacted individually to discuss their feedback. **The final draft will be reviewed and discussed with planning team members in early September.**

### Credentialing

The *Credentialing Annex* has been approved by the RCPT and is now being formatted in preparation for final publication. **The planning team will reconvene in September to receive the final document and to discuss next steps for the team.**

## Pre-Scripted Mission Request (PSMR) Project

The PSMR Project goal, to create 25 new PSMRs, is fast approaching. Drafts of each new PSMR are now complete and are being reviewed by the planning team. In addition to receiving feedback from the planning team, Tom Rinaldi has reached out to various subject matter experts around our Region to obtain additional feedback from agencies that could potentially receive these mission requests. This outreach will help clear up any confusion related to the term PSMR by highlighting the difference between a mission request and a mission assignment. A pre-scripted request is initiated by local government and directed through the state to obtain assistance with a particular mission. A mission assignment is the execution of the mission as delegated by FEMA to a federal agency, directly or in conjunction with an Emergency Support Function (ESF) activity.

There will be two more conference calls in August to review content before we begin working on formatting the new PSMRs. **These calls will take place on August 9th at 1400 and August 23rd at 1400.**

## Volunteers and Donations Management (VDM)

After many months of hard work by the VDM planning team, the VDM suite of documents was presented to the RCPT executive board on July 20th. What began as an annex has developed into a suite of documents designed to provide anyone tasked with managing spontaneous volunteers and unsolicited donations with all of the information and tools they need. Pending any final comments and changes from the RCPT, the entire suite will now move to the finalization process, which will take up to two months.

## LogCon 2011

This month, an After-Action Report (AAR) for *LogCon 2011* was distributed to all conference attendees. The AAR details the goals and objectives of the conference, key takeaways of its general and panel sessions, and lessons learned and next steps. The AAR also provides summaries of the RLP's initiatives, which establish and promote a universal logistics standard in disaster logistics preparedness and response. If you did not receive a copy and would like to view the report, please contact Sandra Woods at [swoods@regionalcatplanning.org](mailto:swoods@regionalcatplanning.org).

## August 2011 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
8	PSMR PTM5 1400-1500	LC Kick-Off 1400-1500	11	12
15	CONOPS PTM10 1100-1200	17	18	19
22	PSMR PTM6 1400-1500	24	25	26
29	30	31		
		C-POD PTM12 1400-1500		

## Regional Logistics Program Contact Information

Name	Title	Initiative	Email	Phone
Jim Penta	Deputy Program Manager	CONOPS, Credentialing	<a href="mailto:jpenta@regionalcatplanning.org">jpenta@regionalcatplanning.org</a>	646-215-6566
Alexander Marks	Senior Logistics Planner	RRMS, RDC	<a href="mailto:amarks@regionalcatplanning.org">amarks@regionalcatplanning.org</a>	646-215-6564
Nancy Harris	Logistics Planner	VDMA, Conference, ALERT	<a href="mailto:nharris@regionalcatplanning.org">nharris@regionalcatplanning.org</a>	646-215-6563
Pearl Cheng	Logistics Planner	RADP, Website, C-POD	<a href="mailto:pcheng@regionalcatplanning.org">pcheng@regionalcatplanning.org</a>	646-215-6565
Detgen Bannigan Greeff	Planning Associate	Credentialing, PA, Website	<a href="mailto:dbannigan@regionalcatplanning.org">dbannigan@regionalcatplanning.org</a>	646-215-6567
Tom Rinaldi	Logistics Consultant	PSMR	<a href="mailto:trinaldi@regionalcatplanning.org">trinaldi@regionalcatplanning.org</a>	347-231-0266
Sandra Woods	Program Assistant	Conference, RRMS	<a href="mailto:swoods@regionalcatplanning.org">swoods@regionalcatplanning.org</a>	646-215-6578
Kiran Dhanji	Program Manager		<a href="mailto:kdhanji@oem.nyc.gov">kdhanji@oem.nyc.gov</a>	
Alex Markowski	Program Lead		<a href="mailto:amarkowski@oem.nyc.gov">amarkowski@oem.nyc.gov</a>	

- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents; all documents mentioned in this newsletter are available on the VJPO.
- ✧ For access to the VJPO or for more information on joining a planning team, please email [RCPLogistics@RegionalCATPlanning.org](mailto:RCPLogistics@RegionalCATPlanning.org).
- ✧ *Please note:* planning team participation is open to all.