



Regional Logistics Program

New York • New Jersey • Connecticut • Pennsylvania

Regional Catastrophic Planning Team (RCPT)

Newsletter Issue No. 14 • June 2011

Regional Logistics Program Marks Two-Year Milestone

This month marks a milestone for the Regional Logistics Program – on June 15th we celebrated our two-year anniversary! Over the last two years, our program has evolved from concept to reality, with a staff of six full-time employees and hundreds of planning partners from around the Region working to promote a universal standard for disaster logistics. We would like to take this opportunity to thank everyone who has been a part of making our program a success, and we hope you will continue to contribute to all of our efforts to come.

From left to right: Jim Penta, Deputy Program Manager; Alex Markowski, Program Lead; Tom Rinaldi, Consultant; Kelly McKinney, Program Advisor; Kiran Dhanji, Program Manager; Alexander Marks, Sr. Logistics Planner; Sandra Woods, Program Assistant; Detgen Bannigan, Planning Associate; Andrea Parker, Intern; Nicole Aimone, Intern; Nancy Harris, Logistics Planner; absent - Pearl Cheng, Logistics Planner



Pre-Scripted Mission Request (PSMR) Project

The second PSMR Project planning team meeting was held on June 14th. Planning team members reviewed the first five (out of 25) new PSMRs. Tom Rinaldi is working to incorporate all of the feedback from the planning team meeting and from various contributors, including subject matter experts from federal, state, and local agencies. Additional PSMRs will be reviewed by team members as the create-and-review process continues. There will be **two** PSMR planning team meetings next month in order to allow enough time to review the new PSMRs currently being drafted. **These meetings will be July 6th and July 20th at 1400.**

Logistics Center

Research has begun for the Logistics Center Manual. Program intern Andrea Parker is in the process of researching the use of logistics centers around the country and identifying common characteristics for maximum efficiency. A planning team will convene soon. Any jurisdiction interested in learning more about logistics centers or contributing to the development of the Logistics Center Manual should contact Nancy Harris at nharris@regionalcatplanning.org.

Volunteers and Donations Management (VDM)

The VDM suite of documents is nearly ready to be formatted for final production. The three documents in the suite are in final review with the planning team and RLP leadership. Following this review, the suite will be presented to the RCPT Executive Board.

The [Regional Logistics Program](#) is an initiative designed to link resources, expertise, and information by encouraging collaboration among regional, state, and local emergency management partners in New York, New Jersey, Pennsylvania, and Connecticut. The program kicked off in the summer of 2009 when logistics planning, resource management, information sharing, and training efforts began.

The goal of these monthly newsletters is to keep all stakeholders up-to-date on emerging and ongoing initiatives and to promote and encourage feedback from regional partners and nationwide emergency managers and planners. Each newsletter will provide information on the previous month's work within the program.

LogCon After Action Report (AAR)

This month, the Regional Logistics Program created an AAR for *LogCon 2011* that summarizes lessons learned and key takeaways. As the newsletter goes to press, the document is being prepared for distribution to all attendees. If you did not attend *LogCon 2011*, and would like a copy of the AAR, please contact Sandra Woods at swoods@regionalcatplanning.org.

Concept of Operations (CONOPS)

Intermodal Infrastructure Reports: Waterway

Site evaluations at waterway facilities are continuing to take place across the Region. With the help of the CONOPS planning team, benchmarks have been established to help us assess the throughput operations at each facility. An updated draft is due from the vendor next month and the document is scheduled to be released to our planning partners this fall. To receive a list of evaluation sites, or for additional information, please contact Jim Penta at jpenta@regionalcatplanning.org.

Private Sector

The Regional Logistics Program continues to assess best practices for partnering with the private sector, including recent outreach to representatives from the Target Corporation and the Office of Emergency Management in Harris County, Texas. Included in the draft of the private sector strategy is a checklist for local jurisdictions interested in developing partnerships with private sector organizations. In addition, the plan will scope the use of contracts and pre-established agreements between the public and private sector as preparedness tools for local jurisdictions. This draft will be presented at the next CONOPS planning team meeting in early August.

Commodity Point of Distribution (C-POD)

The planning team met on June 22nd to review the consolidated *C-POD Plan* for the first time. The plan was reviewed section by section as new content was created. At this time, planning team members are reviewing the plan as a whole. The *C-POD Field Operation Guide (FOG)* draft is under review by the Program Lead. **The next planning team meeting will be held on July 27th at 1400.**

Staging Area/Receiving and Distribution Center (RDC)

In June, Alexander Marks completed the Planning Section of the *RDC Field Operation Guide (FOG)*. The PLANS Section describes an organization based on the standard ICS format, but with modifications to support a greater need for resource status information and tracking of shipments as they are received and deployed from the RDC site. Anyone interested in reviewing this content or discussing these concepts further is invited to contact Alexander Marks at amarks@regionalcatplanning.org. **The next planning team meeting is tentatively scheduled for August 2nd at 1400.**

Area Logistics Emergency Response Teams (ALERT)

The ALERT concept was presented to the RCPT Executive Board on June 15th at the Regional Integration Center. RCPT members had the opportunity to learn how the ALERT concept was developed and how it will benefit local jurisdictions and the Region as a whole. ALERT will create a cadre of trained logisticians, increasing the capacity of local and state EOCs in the Region to manage the increase in resource requests that will accompany a catastrophic or large-scale incident. RCPT members have been asked to begin thinking about the type of people from their jurisdictions they would like to see trained in the first ALERT class.

Website

The Regional Logistics Program Website is almost complete. The RLP Website is a one-of-a-kind informational portal for emergency managers and logisticians, where users can access valuable information on disaster logistics. This month, five logisticians representing various jurisdictions in the Region acted as beta testers for the Website as part of the development process. Their feedback and comments provided valuable insight on how to improve some of the usability functions on the Website. **The Website is scheduled to go live in July.**

Credentialing

The *Credentialing Annex* has been reviewed and approved by the RCPT. A one-page "Executive Overview" and a two-page "Brief," available on the Virtual Joint Planning Office (VJPO), were compiled to provide a snapshot of the *Credentialing Annex* for executive-level decision makers.

Regional Resource Management Solution (RRMS)

The RRMS projects continues to learn more about pilot projects and demonstrations within our Region. In early June, the RRMS planning team discussed this topic with Gary Ham, Systems Architect for the IPAWS-OPEN platform; Chip Mahoney, Principal Systems Engineer for the UICDS platform; and Aaron Lieb, a Computer Scientist at ARDEC who works on UICDS. Although the two systems are not presently interoperable, representatives from DHS Science and Technology (S&T) Directorate are fully engaged to discuss development of a potential bridge code between the two systems that would allow two-way communication between them. Several other efforts to bring operational interoperability to the Region's planning partners are underway. Anyone interested in learning more is invited to contact Alexander Marks for additional information. **The next RRMS planning team meeting will soon be scheduled for early July.**

Regional Asset Database Project (RADP)

The *RADP Strategy Document* is under final review before release to the RCPT. Data assistance will begin in July for those jurisdictions that issued a request to receive data support services; all support will be completed by the end of August 2011.

Functional Needs

The Regional Logistics Program continues to develop strategies to coordinate our planning efforts with organizations that provide services to people with functional needs. Recent discussions with regional subject matter experts have focused on identifying the key criteria required for sourcing durable medical equipment and creating related PSMRs. If you are knowledgeable about functional access issues and how they relate to logistics planning or best practices and can assist in developing this component for our planning teams, please contact Jim Penta at jpenta@regionalcatplanning.org.

July 2011 Planning Team Meetings

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 4th of July	5	6 PSMR PTM3 1400-1500	7 RDC PTM11 1400-1500	8
11	12	13	14	15
18	19	20 PSMR PTM4 1400-1500	21	22
25	26	27 C-POD PTM11 1400-1500	28	29

Regional Logistics Program Contact Information

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- ✧ The Virtual Joint Planning Office (VJPO) is an information management tool the Regional Logistics Program uses to house draft program documents; all documents mentioned in this newsletter are available on the VJPO.
- ✧ For access to the VJPO or for more information on joining a planning team, please email RCPLogistics@RegionalCATPlanning.org.
- ✧ *Please note:* planning team participation is open to all.